



Laundry Manager for Adirondack Resort

Overview:

We are seeking a skilled and detail-oriented person to be our Laundry Manager. This position is well-suited for individuals with experience in laundry operations, garment stain removal/care & sewing abilities. If you have a passion for cleanliness, organization & enjoy working in a friendly environment, we would love to hear from you.

Duties:

- Perform laundry duties such as washing, drying (including hanging items on clothesline), folding and ironing tablecloths, napkins, towels, sheets & other linens.
- Sort & separate items based on fabric type, color & care instructions.
- Operate laundry equipment including washers, dryers, mangers & other equipment.
- Inspect garments for stains, damages or repairs needed.
- Follow proper cleaning procedures to ensure the longevity of linens.
- Maintain cleanliness & organization in the laundry area.
- Assist with inventory management of cleaning supplies & linens.
- Knowledge of sewing machine use & ability to repair certain linens.
- Collaborate with Laundry & other Waldheim staff to ensure timely completion of laundry tasks.
- Regularly clean & maintain laundry equipment to ensure proper functioning.
- Report any maintenance issues in the laundry facility or cottages.

Qualifications:

- Strong attention to detail & ability to maintain high-quality standards.
- Excellent time management skills to prioritize tasks effectively.
- Ability to work efficiently & reliably.
- Strong communication skills.
- Ability to work with staff of all ages.

Please note that this position requires physical stamina as it involves standing for long periods of time and lifting heavy loads.

Benefit

- Lodging and meals included

Keriann Kaercher – Hiring Manager
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